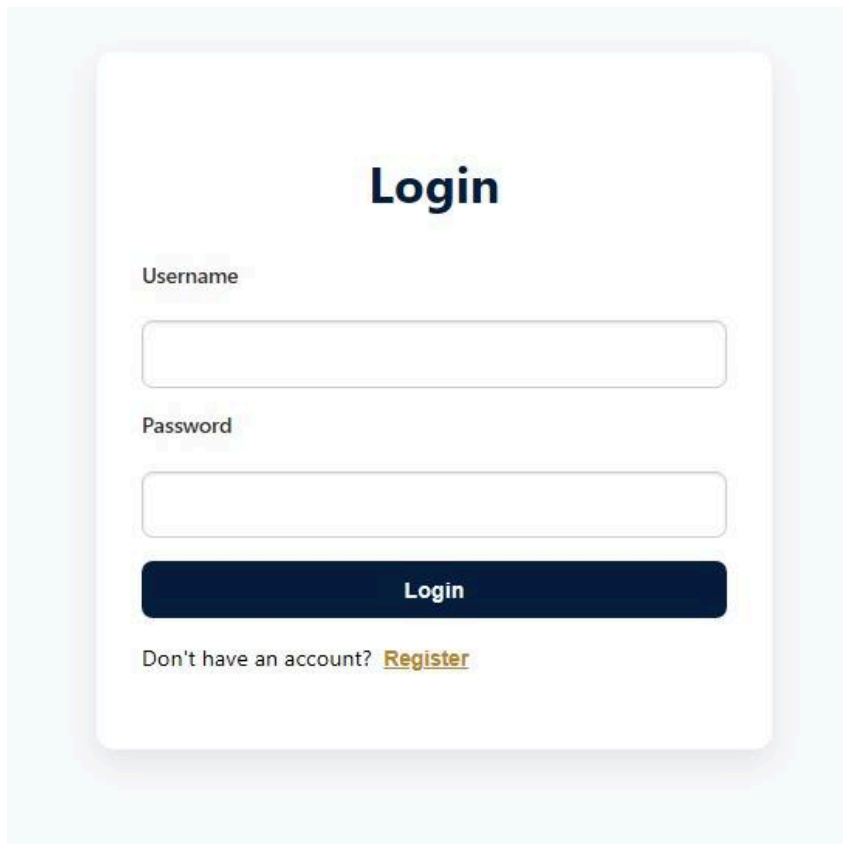


Campus Lost and Found User Manual

This file will go in depth on how to do the website's basic functions.

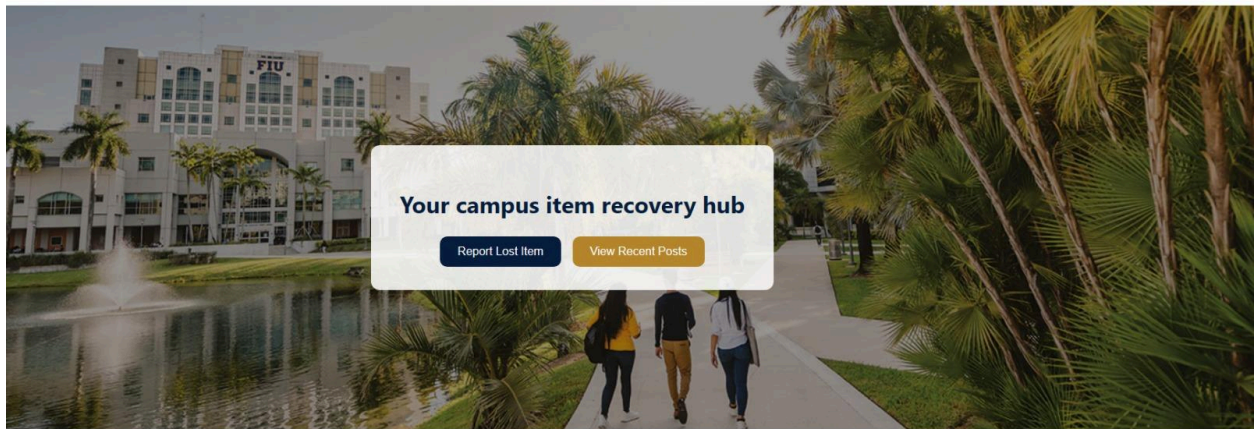
How to register/login

1. Click the Sign In button on the top right of the website and it should prompt a login page.
2. Once on the login page you can login or register.
3. Registered Users will be saved into the database.

A screenshot of a login form. The form is white with rounded corners and a subtle shadow, set against a light blue background. At the top, the word "Login" is displayed in a bold, dark blue font. Below this, there are two input fields: the first is labeled "Username" and the second is labeled "Password". Both labels are in a small, dark grey font. The input fields are white with a thin grey border. Below the password field is a dark blue button with the word "Login" in white. At the bottom of the form, there is a link that says "Don't have an account? Register", where "Register" is in a yellow, underlined font.

How to report a lost/found item

1. On the homepage click "Report Lost Item"



2. You **MUST** have a user account to access the submission page.
3. Once you are on the page you will be prompted to type the item *Title*, *Description*, *Location*, and *Img URL*.

Report Lost Item

What was Lost *

Additional Information

89/240 characters

Where was it lost? *

Image URL



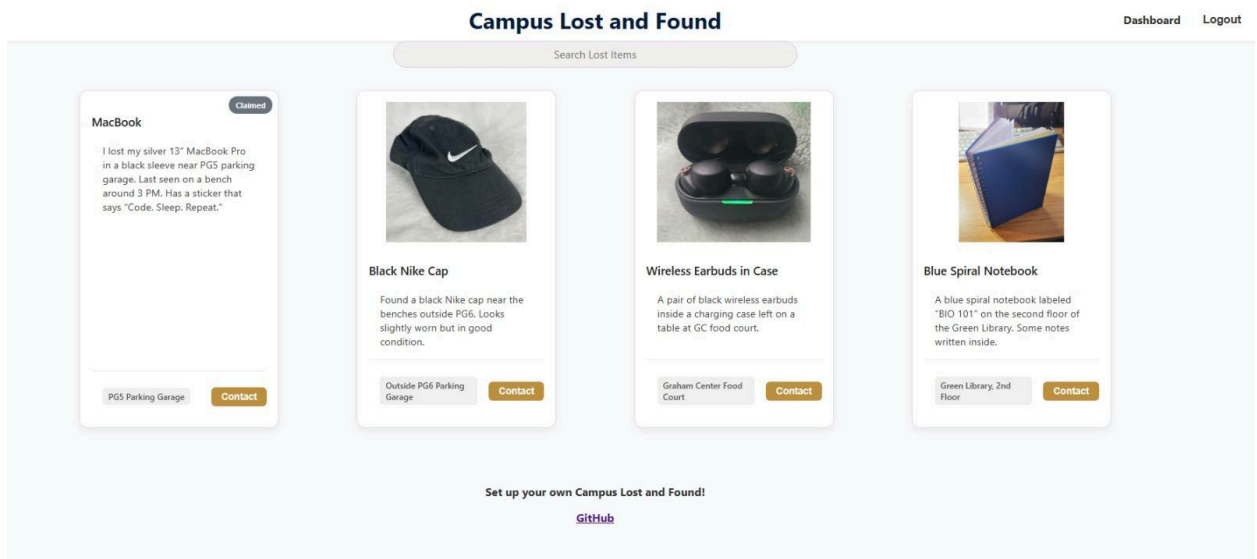
← Back to Home

Submit Lost Item

4. Once all information has been typed out, press *Submit Lost Item* and it should prompt a confirmation message.

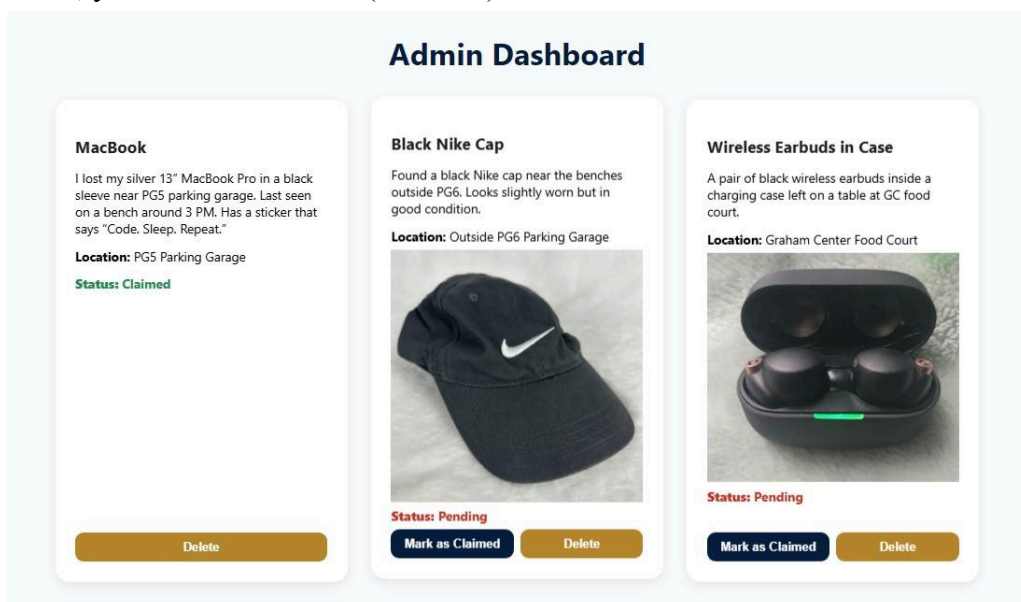
How to view/search items

1. On the home page click on “*View Recent Posts*”
2. Once inside you can search for and filter items to your liking



Admin features (claim/delete items)

1. Login as an admin
2. Once you log in as admin, **Dashboard** will show on the navbar.
3. Click on Dashboard and it will take you to an authenticated admin page.
4. There, you can Claim items (staff end) or delete items.



The above were all the features implemented into the lost and found! You can claim, search for, and filter through items. Users are able to submit their items with Title, description, location, and an image. Admins are able to claim those items and delete them. You're also able to log in or register an account.